

POLICIES AND ADMINISTRATIVE REGULATIONS: 100

In order to operate a school system, the Board of Education must establish policies for the operation and governance of the organization. Administrative regulations exist to clarify how Board policies are implemented. it is essential to have policy. It is also essential to have rules and regulations to carry out and administer that policy.

Policy adoption and revision is the function of the Board. Policy Administrative Regulation development and revision is the work of Administration with approval by the Board. Administrative Regulations are intended is a cooperative one variously involving Board, administration, employees and interested members of the community. A policy is a guide for discretionary action. It expresses the intent of the Board concerning the job it expects of those to whom it gives authority. Policy statements guide the Board in making decisions and indicate certain practices the administration will follow. Rules and regulations are needed to implement and carry out the Board's intentions expectations as expressed in policies. Rules and regulations specify a required action or describe administrative arrangements. They tell exactly what is to be done and usually tell who is to do it and when. Formulating rules and regulations is the job of the Chief Executive Officer and his/her staff.

Board policies and Administrative Regulations are available electronically on the District website. Administrative Regulations are categorized by the following series:

- Series 1000: Communication and Public Information
- Series 2000: Administration
- Series 3000: Business
- Series 4000: Personnel
- Series 5000: Students
- Series 6000: Instruction
- Series 7000: Facility Utilization

Administration Regulations must comply with any and all federal and state laws as well as align with Board policy. The Statutory citations in the Regulations are intended as reference to any laws that pertain to the Regulation. for convenience only. The references do not restrict the application of or interpretation of any statute deemed relevant. For example, Wisconsin Statute 120.75 broadly describes the powers of the Board.

Administrative Regulations are intended to supplement, clarify and not conflict with federal law, Wisconsin state law or Board policy. Should a case of perceived ambiguity or conflict between an Administrative Regulation and policy or law arise, the law or Board policy shall supersede any of these Regulations.

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Administrative Regulations may not provide answers for all questions which will arise in the operation of the schools. Administrative Regulations will be revised, added or deleted as needed. Statements already adopted or approved are subject to continuous revision and updating as conditions, statutes and court decisions change.

~~The phrase, "see Student Code of Responsibilities and Rights," refers to a code adopted as policy by the Board, and revised periodically after review by a Board-appointed Committee. The student code in effect at a particular point in time represents Board policy at that time.~~

Legal reference:

Policy adopted: May 9, 1977
Policy revised: July 1, 1996
Policy revised: May 18, 1998
Policy revised: June 16, 2003
Administrative regulation: